

Agenda
Finance Committee
Heins Education Building
Assembly Room, Basement
106 Gordon Street, Sanford, NC 27330
Tuesday, December 5, 2023
5pm

1. Call to Order-Alan Rummel
2. Approval of 12/5/2023 Agenda-Alan Rummel
3. Approval of 10/24/2023 Minutes-Alan Rummel
4. 2024-2025 Microsoft Licensing-Rebecca Measamer
5. EC Contracts Over \$50,000-Kelly Jones
6. Banking Services RFP-Kelly Jones
7. 2023-2024 Budget Resolution-Kelly Jones
8. 2024-2025 Budget Calendar/Budget Update-Kelly Jones
9. Needs-Based Public School Capital Fund Grant Application-Stacie Eggers
10. Referral Bonus-Stacie Eggers
11. Review Board Attorney Invoice-Services through 10/31/2023-FYI-Kelly Jones
12. Review Monthly Financial Report-FYI-Kelly Jones
13. Review Monthly Board Expense Summary -FYI-Kelly Jones
14. Adjourn-Alan Rummel

The next Finance Committee meeting is scheduled for Thursday, January 25, 2024, 5pm, Assembly Room, Basement, Heins Education Building.

FINANCE COMMITTEE MEETING

Finance Committee Meeting

October 24, 2023

3

Present: Alan Rummel, Patrick Kelly, Dr. Chris Dossenbach, Kelly Jones, Dr. Duffey, Stacie Eggers, Susan Britt, Sal Cosimo
Rebecca Measamer, Eric Davidson, Jordan Allred and Wendy Godfrey.

Alan Rummel called the meeting to order.

Patrick Kelly made a motion to approve the agenda with Alan Rummel seconded.

Patrick Kelly made a motion to approve the September 28, 2023 meeting minutes with Alan Rummel seconded.

Google Workspace Contract-Rebecca Measamer

Rebecca Measamer stated that Google Workspace is utilized across the district by educators, students, and all personnel. Opting for a three-year contract represents a significant cost savings over the duration of the agreement compared to procuring it on an annual basis. The three-year contract will be a total savings of \$28,875.00. Patrick Kelly made a motion to approve the three-year contract with Alan Rummel seconded. This will be on Consent Agenda at the November 7, 2023 BOE meeting.

Express Employment Professionals Contracts – Stacie Eggers

Stacie Eggers requested to continue with contracts for temporary custodians and child nutrition workers. The district had tried to use ESS for the filling of these vacancies and have been unable to fill at this time. The contracts will not exceed \$30,000.00 each for custodians and child nutrition workers for a total of \$60,000.00. Patrick Kelly made a motion to approve the contracts with Alan Rummel seconded. This will be on Consent Agenda at the November 7, 2023 BOE meeting.

ESSER Funding Cliff Discussion-Dr. Chris Dossenbach

Dr. Chris Dossenbach, Kelly Jones and Stacie Eggers discussed the current positions being funded by ESSER as well as other expenditures and listed out possible ways to cover these in the future, once ESSER dollars have ceased. Dr. Dossenbach stated this was just an FYI and that discussions will continue to be had in regards to this subject. This will be provided to the Board at the November 7, 2023 BOE meeting.

Grant Report-FYI-Kelly Jones

Kelly Jones shared the grant report for committee review. The grant report will be provided to the Board at the November 7, 2023 BOE meeting.

Fundraiser/Donation Report-FYI-Stacie Eggers

Stacie Eggers shared the fundraiser/donation report for committee review. This report will be provided to the Board at the November 7, 2023 BOE meeting.

Review Board Attorney Invoice – Services through September 30, 2023 -Kelly Jones - FYI

Kelly Jones provided the invoice from Tharrington Smith, L.L.P for services rendered through September 30, 2023 in the amount of \$6,519.03 for committee review. The invoice will be provided to the Board at the November 7, 2023 meeting.

Review Financial Report-FYI-Kelly Jones - FYI

Kelly Jones shared the Financial Report for committee review. The financial report will be provided to the Board at the November 7, 2023 meeting.

Board Expense Summary-FYI-Kelly Jones - FYI

Kelly Jones shared the Board Expense Summary for committee review. The expense summary will be provided to the Board at the November 7, 2023 meeting.

With no further business, Patrick Kelly made a motion to adjourn. Alan Rummel seconded the motion and the motion carried unanimously.

Respectfully submitted,

Kelly G. Jones
Chief Finance Officer



2024-2025 Microsoft Licensing

Lee County Schools currently invests \$49,592.36 in Microsoft's Open Value Subscription (OVS) model, which covers licenses for Office 2019 and earlier versions, Windows 10 Education OS, and Windows Server. The OVS model follows a traditional product-based licensing approach, granting access to specific Microsoft products outlined in the agreement.

In light of our commitment to advancing technology in education, the technology department is recommending a significant shift away from the OVS model. We propose adopting a Microsoft Enrollment for Education Solutions (EES) agreement, which provides Microsoft 365 A3 licensing for end-users. While the cost of the new agreement amounts to \$60,932.01, it is important to underscore the numerous benefits this transition offers to our district, some of which are outlined below:

- **Comprehensive Microsoft Office Access:** The new agreement provides access to all versions of Microsoft Office, including Office 365 online and traditional desktop-based applications. This extensive access benefits both staff and students, facilitating a seamless and integrated learning environment.
- **Enhanced Windows Access:** With the adoption of A3 licensing, both Windows Education 11 and 10 are made available to our users. This ensures that our technology infrastructure remains up-to-date and capable of supporting the latest software requirements.
- **Intune Application and Device Management:** The inclusion of Intune offers robust application and device management for Windows-based assets, allowing for streamlined administration and maintenance of our technology resources.
- **Defender for Endpoint:** This addition brings cloud-based Endpoint Detection and Response (EDR) capabilities, enhancing our cybersecurity posture and safeguarding our digital assets.
- **Windows and EMS A3 for Identity and Access Management:** A3 licensing extends to Identity and Access Management solutions, bolstering security and ensuring appropriate access control to sensitive data and resources.
- **Increased Asset Quantity:** The agreement also accommodates an increase in the number of assets covered, from 800 to 1,000.

This transition aligns with our broader technology and cloud integration efforts. By adopting Microsoft 365 A3 licensing, we empower our staff and students to access resources in whichever cloud ecosystem best suits the instructional environment. Whether it's leveraging Microsoft's cloud services, Google Workspace, or other suitable platforms, our goal is to offer a flexible and adaptable technology landscape that supports modern educational needs.

It's important to note that Softchoice is available through the state contract, and Microsoft Licensing expenses are covered by State Technology Funds, making this transition financially feasible and strategically beneficial.



Softchoice Corporation
314 W Superior St #400
Chicago, IL 60654

Sales/Order desk
Phone: (800) 268-7638
Fax: (800) 268-7639

Quote	Q-1703545
Date	09-Nov-2023

Budgetary Quote

Ship To :
Rebecca Measamer
Lee County Schools
106 GORDON ST
SANFORD, NC 27330-3960

Bill To:
Rebecca Measamer
Lee County Schools
106 GORDON ST
SANFORD NC
27330-3960

Quote Prepared For	Rebecca Measamer Lee County Schools Phone: 919-774-6226 ext. 2640 Email: rmeasamer@lee.k12.nc.us
Quote Sent By	Emmet Kilkenney emmet.kilkenney@softchoice.com Phone: 7042741578 Fax:
Anniversary Date Authorization Number Agreement End Date Comments	

NC DPI EES | FAC-B | NET NEW | 12 months | Enr: TBD | BUDGETARY
Active Enrollment Required
Faculty Offering
Budgetary July 1, 2024 Start Date

Item #	Mfg SKU #	Description	Qty	Billing Frequency	Start Date	End Date	Usage Country	License Type	Unit Price	Extended Price
2000279437	AAD-38391	M365 EDU A3 Unified ShrdSvr ALNG SubsVL MVL PerUsr	1000	Upfront	01-Jul-2024	30-Jun-2025	United States	Subscription	\$58.93	\$58,930.00
2000279574	M6K-00001	O365EDUA1 ShrdSvr ALNG SubsVL MVL PerUsr	200	Upfront	01-Jul-2024	30-Jun-2025	United States	Subscription	\$0.00	\$0.00

Budgetary Quote

GROUP TOTAL										\$58,930.00
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NC DPI EES | STU | NET NEW | 12 months | Enr: TBD | BUDGETARY
Active Enrollment Required
Student Offering
Budgetary July 1, 2024 Start Date

Item #	Mfg SKU #	Description	Qty	Billing Frequency	Start Date	End Date	Usage Country	License Type	Unit Price	Extended Price
2000279443	AAD-38397	M365 EDU A3 Unified ShrdSvr ALNG SubsVL MVL PerUsr STUUseBnft	15000	Upfront	01-Jul-2024	30-Jun-2025	United States	Subscription	\$0.00	\$0.00
GROUP TOTAL										\$0.00

NC DPI EES | ACP | NET NEW | 12 months | Enr: TBD | BUDGETARY
Active Enrollment Required
Additional Product Offering
Budgetary July 1, 2024 Start Date

Item #	Mfg SKU #	Description	Qty	Billing Frequency	Start Date	End Date	Usage Country	License Type	Unit Price	Extended Price
2000279625	RQL-00001	M365AppsForEntForDevicesEDU ShrdSvr ALNG SubsVL MVL AddOn	100	Upfront	01-Jul-2024	30-Jun-2025	United States	Subscription	\$0.00	\$0.00
2000279361	9EA-00039	WinSvrDCCore ALNG LicSAPk MVL 2Lic CoreLic	48	Upfront	01-Jul-2024	30-Jun-2025	United States	Perpetual License & Maintenance	\$38.98	\$1,871.04
GROUP TOTAL										\$1,871.04

SUBTOTAL										\$60,801.04
DELIVERY: Ground - 3 to 5 days										\$0.00
State Tax										\$88.87
Local Tax										\$42.10
TOTAL										\$60,932.01
All currency in this quote is in (USD).										

Budgetary Quote

Payment options are only available in listed currency and not billable in other currencies. Pricing, availability, and special offers are subject to change at any time. This document and the transaction(s) to which it pertains are governed by Softchoice's online terms of sale, unless a separate purchase agreement was signed by both your company and Softchoice, in which case, that separate agreement will govern. Softchoice's terms of sale can be found <http://www.softchoice.com/softchoice-terms-and-conditions-for-products>

As noted in the Microsoft Enterprise Agreement, any online subscription services within this quote will automatically renew annually unless Softchoice is notified in writing at least 30 days prior to your anniversary. If you are within the final year of your agreement the previous statement does not apply; new products and quantities will be reviewed in your renewal process.

Signature :

Name :

Title :

Date :

PO# :



Date December 12, 2023

AREA <u>Finance Department</u>
AGENDA ITEM(S) <u>Exceptional Children Services over \$50,000</u>
CONTACT PERSON(S) <u>Kelly Jones</u>

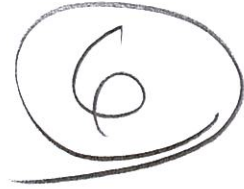
Agenda Report

The following contracts are being submitted by the exceptional children department in order to maintain the required services for students with disabilities within Lee County Schools.

Anjum Rahim – Not to exceed \$48,262.50 – This is a contract with an occupational therapist that replaced a full-time occupational therapist that resigned in October.

Maxim Healthcare – Not to exceed \$51,975 – This contract is to provide a full-time physical therapist that serves five schools.

REQUEST FOR PROPOSALS



ISSUE DATE: **December 13, 2023**

TITLE: **BANKING SERVICES**

ISSUING DEPARTMENT: Lee County Schools
Finance Department
P.O. Box 1010
106 Gordon Street
Sanford, NC 27331-1010

PERIOD OF CONTRACT: **July 1, 2024 – June 30, 2029**

Sealed Proposals will be received until **January 19, 2024 at 12:00 p.m.** for furnishing the services described herein.

All inquiries for information concerning the scope of services, proposal submission requirements, or procurement procedures should be directed to:

Kelly G. Jones
Chief Finance Officer
Phone: 919-774-6226, ext. 7229
Email: kjones@lee.k12.nc.us

IF PROPOSALS ARE MAILED AND/OR HAND DELIVERED, SEND DIRECTLY TO THE ISSUING DEPARTMENT ABOVE.

In compliance with this Request for Proposals and to all the Terms and Conditions imposed herein, the Undersigned offers and agrees to furnish the services in accordance with the attached signed proposal or as mutually agreed upon by subsequent negotiations.

Name and Address of Financial Institution

By: _____
Name

Signature

Title: _____

Phone: _____

Date: _____

Email: _____

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I. Introduction

The initiation of the Request for Proposal (RFP) process is intended to result in the selection of a financial institution, herein referred to as "Bank", that can provide the Lee County Board of Education, herein referred to as "Board", with the highest quality and most flexible services for the lowest cost to the public. The Board desires that bank balances be continuously and fully invested for the benefit of the Board. The Board is requesting that each respondent competitively bid its services by type of service, propose an arrangement whereby daily uninvested cash balances are invested on behalf of the Board, and propose the most equitable method of establishing applicable investment rates.

II. Proposal Provisions

- A. The Board requests proposals for the banking services described in this RFP. The award period is to begin July 1, 2024 and end June 30, 2029. A copy of this RFP can be provided via email upon request.
- B. Proposals must be received in the Lee County Board of Education's Finance Department by 12:00 p.m. on January 19, 2024. Any proposals received after this time will not be opened or considered. All proposals received become the property of the Board. The proposal envelope must be sealed and marked on the outside "Proposal for Banking Services". The envelope must also show the name and address of the company and representative submitting the bid. Proposals should be addressed to Kelly G. Jones, Chief Finance Officer, Lee County Board of Education, Finance Department, P.O. Box 1010, or 106 Gordon Street, Sanford, NC 27331-1010. Three (3) copies of the proposal should be submitted and signed by a bank official who is authorized to make the proposal on behalf of the Bank.
- C. The Board reserves the right to waive any informalities in the proposals received, to reject any and all proposals or any item or combination of items.
- D. The cost associated with the preparation of the proposal rests solely with the candidate. The Board will not incur any costs associated with the proposals.
- E. The Bank must meet the qualifications under the State Treasurer's Pooling Method of collateralization as shown in the North Carolina Administrative Code (NCAC), Title 20, Chapter 7. Any bank that uses the Dedicated Method of collateralization should complete an application for the State Treasurer's Office to convert to the Pooling Method. Before your response to this RFP will be considered, the Board requires proof of the application.
- F. The Board requests that the Bank answers all questions in this RFP. Please do not leave a question blank. Answer yes or no to "Agree to Provide" questions. Any

charges for the following requests not listed in the comments section will be considered included in the base bid. If additional room is needed for comments, please include an attachment with reference to each question or section.

- G. All services will be evaluated on availability, time schedules, reporting, and interest rates. All proposals will be evaluated as follows:
1. Financial strength and capacity of the financial institution;
 2. Ability to provide needed services in an efficient and responsive manner;
 3. Ability to provide all services requested by the Board;
 4. Ability to provide optional services requested; and
 5. Overall cost.

III. Terms and Conditions

- A. The term of the contract between the Board and the Bank will be five years in length. The contract will begin on July 1, 2024 and end on June 30, 2029. If the Bank and the Board are unable to establish contract terms to the Board's satisfaction by April 9, 2024, the Board will select another Bank.
- B. The Board reserves the right to cancel the contract and withdraw, without penalty, its accounts at any time it becomes evident that accurate and efficient service is not being provided as contracted. This would occur only after an attempt has been made to resolve the deficiencies and after written notification has been given to the Bank ninety (90) days prior to this action.
- C. The services or compensation set forth in this agreement may be modified at any time during its term upon written mutual agreement.
- D. The Bank will respond to the Board's independent auditor's confirmation requests within ten (10) working days of the receipt of the request.
- E. The Board does not guarantee that the activity levels as indicated in this proposal will continue at the same level during the award period.
- F. The Bank must be a member of the Federal Deposit Insurance Corporation.
- G. The Bank must use the Pooling Method of collateralization of public deposits as stated in the NCAC, Title 20, Chapter 7.
- H. The Bank shall comply with all applicable federal, state, and local laws, including but not limited to rules and regulations promulgated by or stated in: the Local Government Commission; North Carolina General Statute 115C-443, which stipulates the classes of securities in which Board deposits may be invested; and North Carolina General Statute 159-31, which requires security for deposits in

amounts sufficient to protect the Board. Noncompliance with this section shall be considered a material breach.

- I. If, at the expiration of the original term, the Board has not awarded a new agreement for banking services, this agreement shall continue until terminated by either party upon ninety (90) days written notice. All terms shall remain in effect except for an adjustment in the compensation balance, upon written mutual agreement.

IV. Requested Banking Services

The Board maintains twenty accounts through our current Bank. The following accounts will be included:

Current Expense Account (Main)	15 Separate Accounts for the Schools
Payroll Clearing Account	School Funds Holding Account
Child Nutrition Account (Main)	
Flexible Benefits Account	

1. Account Requirements

- A. Cash balances referred to above will be invested in instruments meeting the requirements of North Carolina General Statute 159-30.

Agree to Provide: _____

Comments: _____

- B. The Board requires the use of the Pooling Method of collateralization for public deposits in excess of the FDIC \$100,000 coverage. Indicate that the Bank is a Pooling Method financial institution.

Agree to Provide: _____

Comments: _____

- C. All methods presented to invest cash balances have been approved by the Local Government Commission as acceptable for school systems, meeting both legal and safekeeping requirements.

Agree to Provide: _____

Comments: _____

- D. The Bank will allow the account to be drafted as requested by the Board for State and Federal agencies.

Agree to Provide: _____

Comments: _____

2. Banking Supplies & Remote Deposit

- A. The Bank will provide all necessary banking transaction items such as deposit slips, night deposit bags, and coin and currency wrappers as required. Also, provide the necessary equipment to do remote (on-line) check deposit.

Agree to Provide: _____

Comments: _____

3. Processing Procedures

- A. The Bank shall give all deposits received by 5:00 p.m. credit as good ledger balance funds for the same day.

Agree to Provide: _____

Comments: _____

- B. The available funds or collected balance will be determined by the following maximum clearing schedule:

Same Day: Cash, wire transfers, ACH items, transfers between accounts and items drawn on Bank.

Next Day: Items on local institutions and warrants.
Other items will follow the Federal Reserve Availability Schedule.

Agree to Provide: _____

Comments: _____

- C. All checks returned for uncollected or insufficient funds must be presented twice before debiting the Board's account.

Agree to Provide: _____

Comments: _____

- D. The Board would like to receive same day notification when an item has been returned due to errors, uncollected or insufficient funds.

Agree to Provide: _____

Comments: _____

- E. Bank-generated debits and credits must be forwarded to the Accounting Department of the Board the next business day. Duplicate copies must be sent on all ACH debits and credits related to Payroll items.

Agree to Provide: _____

Comments: _____

- F. The Bank should provide a secure, internet-based banking package that allows authorized Board employees to issue stop payments and check balances of accounts. Requests should be processed the same day. As a backup, the Bank will provide the Board with alternate procedures to issue stop payments and will process requests on the same day.

Agree to Provide: _____

Comments: _____

- G. Research items (lost check, deposits, etc.) will be furnished within 48 hours of the request.

Agree to Provide: _____

Comments: _____

4. Wire Transfers and ACH

- A. The Bank must maintain wire transfer facilities to the Federal Reserve Bank and, on a same-day basis, conduct electronic wire transfers of funds for both outgoing and incoming wire transfers.

Agree to Provide: _____

Comments: _____

- B. The Bank must maintain ACH facilities to the Federal Reserve Bank and, on the effective date provided by the Board, conduct electronic transfers of funds for both outgoing and incoming ACH items.

Agree to Provide: _____

Comments: _____

- C. All incoming wires and ACH credits received prior to the Federal Reserve deadline will be considered collected funds in the Board's account for that business day.

Agree to Provide: _____

Comments: _____

- D. The Bank should provide a secure, internet-based banking package that can be used to initiate and process account transfers, wire transfer and ACH items including any related payroll tax deposits, federal or state, from authorized Board employees. As a backup, the Bank will provide the Board with alternate procedures to process these requests.

Agree to Provide: _____

Comments: _____

- E. The Bank's deadline for accepting outgoing wire transfer and ACH items should be no earlier than 12:00 p.m. Please state the deadline for both.

Agree to Provide: _____

Comments: _____

- F. The Bank will trace from origin to destination all wire transfers ordered by 12:00 p.m. and not received by the destination party by 3:00 p.m. and also ascertain the identity of the party responsible for delaying the transfer.

Agree to Provide: _____

Comments: _____

- G. The Bank will trace from origin to destination all ACH items initiated by the Board and not received by the Board or destination party the next business day and also ascertain the identity of the party responsible for delaying the transfer.

Agree to Provide: _____

Comments: _____

- H. The Bank will be responsible for any loss sustained by the Board as a result of the Bank's failure to transfer funds as instructed; however, in such a case, liability shall extend only to the resulting direct loss, and not to any consequential special loss or damages.

Agree to Provide: _____

Comments: _____

5. Direct Deposits

- A. The Board currently provides direct deposit of its employees' payroll checks. The Bank should provide this capability and assist the Board in the implementation of this process. A complete disclosure of the processing requirements should be provided.

Agree to Provide: _____

Comments: _____

6. Monthly Statements/Account Analysis/Reconciliation Services

- A. The Bank shall deliver, within ten (10) calendar days after the end of each month, a detailed itemized statement showing date and amount of each transaction, including check number (if applicable).

Agree to Provide: _____

Comments: _____

7. Online Banking Requirements

- A. The Bank is to provide a secure, internet-based banking package that allows authorized Board employees to access account information. The Bank should assist the Board in setup and training of the package.

Name of Package: _____

Agree to Provide: _____

Comments: _____

- B. The system should allow the Board to verify wire transfer/ACH debits and credits and access all associated detail received by the Bank regarding these items.

Agree to Provide: _____

Comments: _____

8. Positive Pay Service

- A. The Board would like to have the ability to provide positive pay services for the Board's Accounts Payable and Payroll check batches for fraud prevention purposes. Accounts Payable batches are run three to four times a week, and Payroll batches are run twice a month. Please provide details and all costs for the Bank's positive pay program.

Bank is able to provide this service? _____

V. Compensation

The Board will compensate the Bank by either the holding of a non-interest-bearing time deposit at the Bank or through the payment of direct fees. The Bank may use one or both of the compensation methods.

Compensation Balance Required: \$_____

Comments: _____

1

BE IT RESOLVED by the Lee County Board of Education Administrative Unit:

Section 1 - The following amounts are hereby appropriated for the operation of the school administrative unit in the Local Current Expense Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

5000 Instructional Services	\$9,336,954.00
6000 System-wide Support Services	9,522,070.00
7000 Ancillary Services	100,000.00
8000 Non-Programmed Charges	1,175,000.00
Total Local Current Expense Fund Appropriation	<u>\$20,134,024.00</u>

Section 2 - The following revenues are estimated to be available to the Local Current Expense Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

4000 Local Current Expense Fund Revenues	<u>\$20,134,024.00</u>
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Section 3 - The following amounts are hereby appropriated for the operation of the school administrative unit in the Other Restricted Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

5000 Instructional Services	\$2,000,000.00
6000 System-wide Support Services	350,000.00
7000 Ancillary Services	125,000.00
Total Other Restricted Fund Appropriation	<u>\$2,475,000.00</u>

Section 4 - The following revenues are estimated to be available to the Other Restricted Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

3000 State and Federal Revenues	\$1,700,000.00
4000 Local and Other Revenues	775,000.00
Total Other Restricted Fund Revenues	<u>\$2,475,000.00</u>

Section 5 - The following amounts are hereby appropriated for the operation of the school administrative unit in the Capital Outlay Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

5000 Regular Instructional	\$ 500,000.00
6000 Operational Support Services	1,185,000.00
9000 Capital Outlay Projects	1,600,500.00
Total Capital Outlay Fund Appropriation	<u>\$3,285,500.00</u>

Section 6 - The following revenues are estimated to be available to the Capital Outlay Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

3000 State and Federal Revenues	\$1,185,000.00
4000 Local Funds and Other Sources	2,100,500.00
Total Capital Outlay Fund Revenues	<u>\$3,285,500.00</u>

Section 7 - The following amounts are hereby appropriated for the operation of the school administrative unit in the State Public Schools Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

5000 Instructional Services	\$63,082,141.00
6000 System-wide Support Services	6,897,820.00
7000 Ancillary Services	250,000.00
Total State Public Schools Fund Appropriation	<u>\$70,229,961.00</u>

Section 8 - The following revenues are estimated to be available to the State Public School Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

3000 State Revenues	<u>\$70,229,961.00</u>
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Section 9 - The following amounts are hereby appropriated for the operation of the school administrative unit Federal Grants Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

5000 Instructional Services	\$9,583,232.00
6000 System-wide Support Services	1,757,320.00
7000 Ancillary Services	25,571.00
8000 Non-Programmed Charges	402,921.00
Total Federal Grants Fund Appropriation	<u>\$11,769,044.00</u>

Section 10 - The following revenues are estimated to be available to the Federal Grant Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

3000 Federal Grant Revenues	<u>\$11,769,044.00</u>
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Section 11 - The following amounts are hereby appropriated for the operation of the school administrative unit School Food Service Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

7000 Ancillary Services	\$5,626,875.00
8000 Non-Programmed Charges	325,000.00
Total School Food Service Fund Appropriation	<u>\$5,951,875.00</u>

Section 12 - The following revenues are estimated to be available to the School Food Services Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

3000 State and Federal Sources	\$4,775,000.00
4000 Local and Other Sources	1,176,875.00
Total School Food Service Fund Revenues	<u>\$5,951,875.00</u>

Section 13 - All appropriations shall be paid firstly from revenues restricted as to use, and secondly from general unrestricted revenues.

Section 14 - The Superintendent and Chief Financial Officer is hereby authorized to transfer appropriations within a fund under the following conditions:

- a. They may transfer amounts between functions and objects of expenditure within a purpose without limitation and without a report to the board of education required.
- b. They may transfer amounts between purposes of the same fund with a report on such transfers being required at the next meeting of the board of education.
- c. They may not transfer any amount between funds or from any contingency appropriation within a fund.

Section 15 - Copies of the Budget Resolution shall be immediately furnished to the Superintendent and School Finance Officer for direction in carrying out their duties.

Adopted this 12th day of December 2023

_____, Chairman

2024-2025 Budget Calendar

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January 12, 2024	Budget information due to Finance Office from Directors and Principals
January 23, 2024	Cabinet to review budget requests from Directors, Principals, and prepare request for Finance Committee
January 25, 2024	Budget presentation to the Finance Committee, 5pm, Assembly Room, HEB
February 15, 2024	Board of Education Budget Work Session, 5pm, Jimmy L. Love, Sr. Board Room, Core Curricular Building, LCHS
February 19, 2024	Public Hearing on Budget, 5pm, Jimmy L. Love, Sr. Board Room, Core Curricular Building, LCHS
February 19, 2024	Board of Education Budget Work Session, 5pm, Jimmy L. Love, Sr. Board Room, Core Curricular Building, LCHS
March 12, 2024	Budget presentation at Board of Education meeting, 6pm, Jimmy L. Love, Sr. Board Room, Core Curricular Building, LCHS
March 13, 2024	Post Proposed Budget on webpage
April 9, 2024	Board meeting for adoption of the 2024-2025 proposed budget, 6pm, Jimmy L. Love, Sr. Board Room, Core Curricular Building, LCHS
April 10, 2024	2024-2025 Budget provided to the Lee County Board of Commissioners

* Required dates by the Fiscal Budget and Control Act

May 1	Superintendent must submit the budget to the Board of Education
May 15	The Board of Education must forward an approved budget to the Lee County Board of Commissioners
July 1	The Lee County Board of Commissioners must complete its actions on the school's budget

9

Needs-Based Public School Capital Fund

2023-24 Grant Application

Application Deadline: January 5, 2024

Rev. 11/13/2022

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

PROGRAM CRITERIA

Date: 11/21/2023

BACKGROUND

The Needs-Based Public School Capital Fund was established to assist counties with their critical public school building capital needs. Grants from the NBPSCF are funded with revenue from the NC Education Lottery. Grant funds are available to eligible counties for construction of new school buildings and additions, repairs, and renovations of existing school facilities.

APPLICATION TIMELINE

- Guidance Issued October 13, 2023
- Application Opens November 13, 2023
- Application Deadline January 5, 2024

ELIGIBILITY

Counties with an adjusted market value of taxable real property of less than \$40 billion are eligible to apply for a grant under the NBPSCF program. The list of eligible counties is published by DPI annually prior to the NBPSCF application period. The list of eligible counties for FY2023-24 is available here: [FY23-24 Eligibility](#)

Grant funds must be used only for construction of new school buildings and additions, repairs, and renovations. Grant funds cannot be used for real property acquisition or for capital improvements to administrative buildings.

PROGRAM FUNDING

Funding appropriated for NBPSCF Grant awards exceeds \$254 million for FY2023-24.

MATCHING FUNDS

Counties receiving a grant are required to provide local matching funds from county funds, other non-state funds, or a combination of these sources, in accordance with G.S. 115C-546.11.(a). Local matching fund requirements range from 0% to 35% of the grant amount, and are published by DPI annually prior to the NBPSCF application period. The local match requirement applicable to the project is the published local match requirement in effect at the time of the grant award. Local matching requirements for FY2023-24 grant applicants are available here: [FY23-24 Local Matching Requirements](#)

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

PROGRAM CRITERIA

Date: 11/21/2023

MAXIMUM AWARD

Grant award maximums are as follows:

- Up to \$42 million for an Elementary School
- Up to \$52 million for a Middle School
- Up to \$62 million for a High School

An applicant may not apply for projects that exceed an aggregate amount greater than the maximum grant award amounts listed above in any single year.

Applications will be reviewed in the context of projected enrollment to evaluate the reasonableness of project size and scope.

REPORTING

Grant recipients are required to submit a report by April 1 of each year, with each grant funds distribution request, and upon completion of the project, detailing: the use of grant funds, progress on the project, and impact of the project on the county's school capital plan.

Grant funds will be disbursed in a series of payments based on the progress of the project. To receive a distribution, the grant recipient must submit a request for distribution, along with documentation of the expenditures for which the distribution is requested, and evidence that the matching requirement has been met. DPI will provide grant recipients with Reporting and Distribution Request forms following announcement of awards.

AGREEMENT

A county receiving Needs-Based grant funds is required to enter into an agreement with the Department of Public Instruction detailing the use of grant funds, in accordance with G.S. 115C-546.12.(a). DPI will provide grant recipients with Agreement Forms following announcement of awards. Signed Agreements are due within 60 days of award announcement.

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION**PROGRAM CRITERIA**Date: 11/21/2023**EVALUATION**

Applications are evaluated on critical needs, budget detail, and the following criteria per G.S. 115C-546.10.:

Prioritization	Definition/Calculation/Data Source
Tier Designation	Counties designated as development tier one areas. (NC Department of Commerce, 2023 NC Development Tier Designations)
Ability to Generate Tax Revenue	Total revenue generated by a one-cent per \$100 valuation increase in the county property tax rate. (NC State Treasurer, Analysis of Debt of North Carolina Counties 6-30-2022)
Ratio of Debt to Tax Revenue	<u>Debt</u> : Sum of County Debt from [General Obligation Bonds, Installment Purchase Debt, Special Obligation Bonds, QZABs and QSCBs, Certificates of Participation] (NC State Treasurer, Analysis of Debt of North Carolina Counties 6-30-2022) <u>Revenue</u> : Sum of County Revenues from Property Taxes, Other Taxes, and Sales Tax, FY 2021-22 (NC DOR, Statistical Abstract of North Carolina Taxes 2022, Advance Edition)
Critical Deficiency	The extent to which a project will address critical deficiencies in adequately serving the current and future student population.
Facility Construction	Projects with new construction or complete renovation of existing facilities.
Facility Replacement	Projects that will consolidate two or more schools into one new facility.
Applicant Status	Counties that have not received a grant in the previous three years.

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

CONTACT INFORMATION

Date: 11/21/2023

SUBMIT ONE APPLICATION PER SCHOOL CAMPUS – A PROJECT MAY INCLUDE MULTIPLE BUILDINGS

County: Lee

Primary Contact: Lisa G. Minter

Title: County Manager

Address: 408 Summit Drive Sanford, NC 27330

Phone: 919-718-4605

email: lminter@leecountync.gov

School Unit: Lee County Schools, PSU # 530

Primary Contact: Stacie Eggers

Title: Assistant Superintendent of Operations

Address: 106 Gordon Street Sanford, NC 27330

Phone: 919-774-6226 ext. 7258 or 919-770-2751 (cell)

email: seggers@lee.k12.nc.us

APPLICATION SUBMITTAL

Submit completed applications and supporting materials by Friday, January 5, 2024, via email to:

Nathan Maune | School Planning Section Chief | 984-236-2919 | nathan.maune@dpi.nc.gov

SUBMITTAL CHECKLIST – SUBMIT ALL FILES IN PDF FORMAT

- Contact Information
- Application Form
- Project Narrative
- Budget Estimate
- Additional Documentation (as appropriate)
- Signed Assurance Page

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

PROJECT INFORMATION

Date: 11/21/2023

Project Title:

Southern Lee High School Auditorium with 6 Classrooms

Location:

2301 Tramway Road Sanford, NC 27330

Type of Facility:

Facility Construction-High School Auditorium

Short Description of Proposed School Construction Project:

Auditorium for Southern Lee High School to seat 650 students, with stage, stage offices, sound room, rest rooms, lighting, dressing rooms, six classrooms, and lobby. The project also includes covered walkways in the front and from the bus lot for student drop off/pick up and covered walkways for the back courtyard which will help relieve crowding in hallways.

Describe the critical need this project addresses and the impact on student outcomes:

Southern Lee High School, located in Sanford, NC, currently faces severe challenges due to overcrowding. The existing facilities are strained beyond their intended capacity, resulting in compromised learning conditions and limited opportunities for students. One pressing issue is the absence of a dedicated auditorium, depriving students of a vital space for cultural and educational events. Our proposal aims to rectify this by constructing a modern auditorium that will also house six additional classrooms to accommodate the growing student population.

The school's current infrastructure was designed to serve a smaller student body, and the rapid increase in enrollment has led to overcrowded classrooms and strained resources. The absence of an auditorium further exacerbates the challenges faced by students and faculty alike. As a consequence, essential school functions such as assemblies, performances, and presentations lack a suitable venue, hindering the holistic development of our students.

The proposed project directly addresses the critical need for additional space and a dedicated auditorium, with anticipated positive impacts on student outcomes:

1. ****Enhanced Learning Environment:**** The construction of six new classrooms will alleviate overcrowding, providing students with a conducive environment for learning. Smaller class sizes will allow for more personalized attention, fostering improved academic performance.
2. ****Cultural and Educational Opportunities:**** The auditorium will serve as a hub for cultural and educational events, including performances, lectures, and presentations. This dedicated space will enhance the overall school experience and contribute to the development of well-rounded individuals.
3. ****Community Engagement:**** The new auditorium will facilitate increased community engagement by providing a venue for events that bring together students, parents, and community members. This fosters a sense of pride and unity within the school community.
4. ****Holistic Development:**** A dedicated auditorium allows for the integration of arts and culture into the curriculum, contributing to the holistic development of students by nurturing creativity, teamwork, and communication skills.

In conclusion, the construction of an auditorium and six additional classrooms at Southern Lee High School is not merely an infrastructural enhancement but a strategic investment in the future of our students. By addressing the critical need for space and cultural amenities, we aim to create an environment that fosters academic excellence, cultural enrichment and community engagement.

(please attach additional information as necessary)

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NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

PROJECT INFORMATION

Date: 11/21/2023

Was this project identified in the 5-year plan in the 2020-21 Facility Needs Survey?

☒ YES ☐ NO

If not, provide explanation and attach equivalent information:

Will this project replace any existing facilities?

☐ YES ☒ NO

If YES, which school(s): _____

How many students will be served by this project? 1187

Has Advanced Planning been done for this project?

☐ YES ☒ NO

Have Construction Documents been completed for this project?

☐ YES ☒ NO

Anticipated or Actual Bid Date: July 1, 2024

Planned Start Date of Construction*: January 1, 2025

Planned Completion Date of Construction: June 2027

*Construction must begin within 24 months of grant award under G.S. 115C-546.12.(b) .

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

PROJECT BUDGET

Date: 11/21/2023

Total NBPSCF Grant funding requested for this project: 12,651,626

Minimum NBPSCF Grant funding for project to proceed (optional): _____

Estimated Project Costs	Local (non-State)	NBPSCF Grant Funds	Total
Planning	\$ <u>35,356</u>	\$ <u>671,745</u>	\$ <u>707,101</u>
Construction	\$ <u>557,145</u>	\$ <u>10,585,755</u>	\$ <u>11,142,900</u>
Other Costs*	\$ <u>72,848</u>	\$ <u>1,384,116</u>	\$ <u>1,456,964</u>
Total	\$ <u>665,349</u>	\$ <u>12,641,616</u>	\$ <u>13,306,965</u>

*Project costs normally categorized as 'owner's direct costs' on a construction project – may include items such as site surveys, materials testing, site utilities, geotechnical reports, etc. Land acquisition costs are not eligible.

Source(s) of required Local Matching Funds:

Special County Appropriation _____

Have any of the Local Matching Funds been expended at the time of application?

☐ YES ☒ NO

If YES, provide amount expended: _____

If YES, provide description of work: _____

Estimated Project Expenditures by Fiscal Year (show estimated period over which funds will be spent by Fiscal Year)

Total Planned Expenditures	2022-23 or earlier	2023-24	2024-25	2025-26 or later	Total
Local Matching Funds	\$	\$	\$35,356	\$629,993	\$665,349
Requested NBPSCF Grant Funds*	\$	\$	\$671,745	\$11,969,871	\$12,641,616
Total Estimated Expenditures by Fiscal Year	\$	\$	\$707,101	\$12,599,864	\$13,306,965

*Total requested grant funding cannot exceed maximum allowed under G.S. 115C-546.11.(c) .

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

ADDITIONAL DOCUMENTATION

Date: 11/21/2023

Any project funded with a grant from the Needs-Based Public School Capital Fund must follow the same review process as any other LEA capital project.

- A registered Architect and/or registered Engineer shall prepare the drawings and specifications in accordance with G.S. 133-1 through 133-4.1, as applicable.
- School Planning design review is required. Design documents must be submitted at appropriate intervals during design – SD, DD, and CD. Neither the LEA nor the County shall invest any funds in construction of the project until the review process is completed.
- Transmittal of drawings and specifications to School Planning must include the form at: <https://www.dpi.nc.gov/documents/schoolplanning/project-submittal-form/download>
- Design of the project should be in compliance with DPI School Planning Guidelines: <https://www.dpi.nc.gov/districts-schools/district-operations/school-planning>
- DPI Facility Design Guidelines can be found at: <https://www.dpi.nc.gov/documents/schoolplanning/facility-design-guidelines/download>
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<https://www.dpi.nc.gov/documents/schoolplanning/science-safety-checklist/download>
- For projects involving the closing of an existing school, the LEA must follow these procedures: <https://www.dpi.nc.gov/documents/schoolplanning/school-closing-procedure/download>
- For projects involving the demolition of an existing school building, the LEA must follow the closing procedure noted above and must submit a Feasibility and Cost Analysis: <https://www.dpi.nc.gov/documents/schoolplanning/costfeas-1/download>
- DPI Lottery Capital Funding FAQ can be found at: <https://www.dpi.nc.gov/documents/schoolplanning/lottery-capital-funding-faq-document/download?attachment>

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

ASSURANCE PAGE

Date: 11/21/2023

By signing below, we assure the North Carolina Department of Public Instruction that we are officials of our respective organizations and we are authorized to submit this application on behalf of these organizations.

We certify the following:

- The information provided in this proposal is correct and complete.
- The project described in the application is within the parameters of the Needs-Based Public School Capital Fund as required in Article 38B of G.S. 115C-546, and that all of the required local funding is available and designated as a match for this project.
- All Needs-Based Public School Capital Fund grant proceeds and the required Local Matching funds will be used for the construction project described in the application.
- We will work cooperatively with the North Carolina Department of Public Instruction in monitoring and evaluating the progress of the project to meet statutory reporting requirements. We will report on project status and State and local funds expended by April 1 of each year, at the time of each distribution request, and within 90 days of project completion.
- Within 60 days of receiving a Needs-Based Public School Capital Fund grant award, we will enter into an agreement with the Department of Public Instruction detailing the use of grant funds, in accordance with G.S. 115C-546.12.(a).
- All applicable federal and state laws will be adhered to, including promotion of equal opportunity without regard to race, color, religion, gender, age, disability, political affiliation, or national origin.
- Generally accepted fiscal control and accounting procedures will be followed to ensure proper disbursement and accounting of funds from the Needs-Based Public School Capital Fund grant proceeds and required Local Matching funds.
- All Needs-Based Public School Capital Fund grant proceeds are subject to forfeiture provisions, requiring full repayment, in accordance with G.S. 115C-546.12.(c).

(Signature – Chair, County Commissioners)

(Date)

(Signature – Chair, Board of Education)

(Date)

Needs-Based Public School Capital Fund

2023-24 Grant Application

Application Deadline: January 5, 2024

Rev. 11/13/2022

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

PROGRAM CRITERIA

Date: 11/21/2023

BACKGROUND

The Needs-Based Public School Capital Fund was established to assist counties with their critical public school building capital needs. Grants from the NBPSCF are funded with revenue from the NC Education Lottery. Grant funds are available to eligible counties for construction of new school buildings and additions, repairs, and renovations of existing school facilities.

APPLICATION TIMELINE

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ELIGIBILITY

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Grant funds must be used only for construction of new school buildings and additions, repairs, and renovations. Grant funds cannot be used for real property acquisition or for capital improvements to administrative buildings.

PROGRAM FUNDING

Funding appropriated for NBPSCF Grant awards exceeds \$254 million for FY2023-24.

MATCHING FUNDS

Counties receiving a grant are required to provide local matching funds from county funds, other non-state funds, or a combination of these sources, in accordance with G.S. 115C-546.11.(a). Local matching fund requirements range from 0% to 35% of the grant amount, and are published by DPI annually prior to the NBPSCF application period. The local match requirement applicable to the project is the published local match requirement in effect at the time of the grant award. Local matching requirements for FY2023-24 grant applicants are available here: [FY23-24 Local Matching Requirements](#)

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

PROGRAM CRITERIA

Date: 11/21/2023

MAXIMUM AWARD

Grant award maximums are as follows:

- Up to \$42 million for an Elementary School
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- Up to \$62 million for a High School

An applicant may not apply for projects that exceed an aggregate amount greater than the maximum grant award amounts listed above in any single year.

Applications will be reviewed in the context of projected enrollment to evaluate the reasonableness of project size and scope.

REPORTING

Grant recipients are required to submit a report by April 1 of each year, with each grant funds distribution request, and upon completion of the project, detailing: the use of grant funds, progress on the project, and impact of the project on the county's school capital plan.

Grant funds will be disbursed in a series of payments based on the progress of the project. To receive a distribution, the grant recipient must submit a request for distribution, along with documentation of the expenditures for which the distribution is requested, and evidence that the matching requirement has been met. DPI will provide grant recipients with Reporting and Distribution Request forms following announcement of awards.

AGREEMENT

A county receiving Needs-Based grant funds is required to enter into an agreement with the Department of Public Instruction detailing the use of grant funds, in accordance with G.S. 115C-546.12.(a). DPI will provide grant recipients with Agreement Forms following announcement of awards. Signed Agreements are due within 60 days of award announcement.

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION**PROGRAM CRITERIA**Date: 11/21/2023**EVALUATION**

Applications are evaluated on critical needs, budget detail, and the following criteria per G.S. 115C-546.10.:

Prioritization	Definition/Calculation/Data Source
Tier Designation	Counties designated as development tier one areas. (NC Department of Commerce, 2023 NC Development Tier Designations)
Ability to Generate Tax Revenue	Total revenue generated by a one-cent per \$100 valuation increase in the county property tax rate. (NC State Treasurer, Analysis of Debt of North Carolina Counties 6-30-2022)
Ratio of Debt to Tax Revenue	<u>Debt</u> : Sum of County Debt from [General Obligation Bonds, Installment Purchase Debt, Special Obligation Bonds, QZABs and QSCBs, Certificates of Participation] (NC State Treasurer, Analysis of Debt of North Carolina Counties 6-30-2022) <u>Revenue</u> : Sum of County Revenues from Property Taxes, Other Taxes, and Sales Tax, FY 2021-22 (NC DOR, Statistical Abstract of North Carolina Taxes 2022, Advance Edition)
Critical Deficiency	The extent to which a project will address critical deficiencies in adequately serving the current and future student population.
Facility Construction	Projects with new construction or complete renovation of existing facilities.
Facility Replacement	Projects that will consolidate two or more schools into one new facility.
Applicant Status	Counties that have not received a grant in the previous three years.

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

CONTACT INFORMATION

Date: 11/21/2023

SUBMIT ONE APPLICATION PER SCHOOL CAMPUS – A PROJECT MAY INCLUDE MULTIPLE BUILDINGS

County: Lee
Primary Contact: Lisa Minter
Title: County Manager
Address: 408 Summit Drive, Sanford NC 27330
Phone: 919-718-4605
email: lminter@leecountync.gov

School Unit: Lee County Schools
Primary Contact: Stacie Eggers
Title: Assistant Superintendent of Operations
Address: 106 Gordon Street, Sanford NC 27330
Phone: 919-774-6226 ext. 7258 or 919-770-2751 (cell)
email: seggers@lee.k12.nc.us

APPLICATION SUBMITTAL

Submit completed applications and supporting materials by Friday, January 5, 2024, via email to:

Nathan Maune | School Planning Section Chief | 984-236-2919 | nathan.maune@dpi.nc.gov

SUBMITTAL CHECKLIST – SUBMIT ALL FILES IN PDF FORMAT

- Contact Information
- Application Form
- Project Narrative
- Budget Estimate
- Additional Documentation (as appropriate)
- Signed Assurance Page

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

PROJECT INFORMATION

Date: 11/21/2023

Project Title:

East Lee Middle School New Gym and Renovations

Location:

1337 Broadway Road Sanford NC 27330

Type of Facility:

Middle School Grades 5th - 8th

Short Description of Proposed School Construction Project:

The proposed project involves the construction of an updated gymnasium that meets the regulation standards for court size, ensuring our students have access to high-quality physical education and sports programs. Additionally, we plan to increase the seating capacity to accommodate the entire student body during school assemblies and provide adequate seating for spectators during sporting events. To maximize the impact of this project, we also aim to incorporate learning spaces for two additional classrooms within the gymnasium complex.

Describe the critical need this project addresses and the impact on student outcomes:

The existing gymnasium at East Lee Middle lacks a regulation-size court, hindering the full development of our students' physical education and sports programs. The inadequate seating capacity poses a significant challenge, as it prevents the entire student body from being accommodated during assemblies and forces spectators to stand during sporting events. This not only compromises the safety and comfort of our students and community members but also limits the potential for fostering school spirit and community involvement.

1. ****Enhanced Physical Education Programs:**** With a regulation-size court, our physical education programs can better align with national standards, offering students a more comprehensive and effective learning experience. This will contribute to improved physical fitness levels and overall well-being among our students.
2. ****Increased Extracurricular Participation:**** The updated gymnasium will provide a more inviting and inclusive space for extracurricular activities, encouraging greater participation in sports and other recreational programs. This will not only foster teamwork and leadership skills but also contribute to a sense of belonging among our students.
3. ****Expanded Elective Opportunities:**** The inclusion of two additional classrooms in the gymnasium complex will address the growing need for expanded elective opportunities. These classrooms will support diverse learning experiences, allowing us to offer a broader range of elective courses to better prepare students for high school and future educational and career opportunities.
4. ****Community Engagement:**** The improved gymnasium will serve as a hub for community events, bringing together students, parents, and community members. This increased engagement will foster a supportive environment for our students and strengthen the school-community bond.

The proposed gymnasium renovation project at East Lee Middle is crucial for addressing the current inadequacies in our facilities and creating a positive and inclusive learning environment. By enhancing the physical education programs, increasing extracurricular participation, expanding elective opportunities, and promoting community engagement, this project will have a lasting impact on student outcomes and contribute to the overall success of our school. We seek your support to make this transformative project a reality and provide our students with the facilities they need to thrive.

(please attach additional information as necessary)

6

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

PROJECT INFORMATION

Date: 11/21/2023

Was this project identified in the 5-year plan in the 2020-21 Facility Needs Survey?

☒ YES ☐ NO

If not, provide explanation and attach equivalent information:

Will this project replace any existing facilities?

☐ YES ☒ NO

If YES, which school(s): _____

How many students will be served by this project? 477

Has Advanced Planning been done for this project?

☐ YES ☒ NO

Have Construction Documents been completed for this project?

☐ YES ☒ NO

Anticipated or Actual Bid Date: July 1, 2024

Planned Start Date of Construction*: January 1, 2025

Planned Completion Date of Construction: June 2027

*Construction must begin within 24 months of grant award under G.S. 115C-546.12.(b) .

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

PROJECT BUDGET

Date: 11/21/2023

Total NBPSCF Grant funding requested for this project: 10,608,745

Minimum NBPSCF Grant funding for project to proceed (optional): _____

Estimated Project Costs	Local (non-State)	NBPSCF Grant Funds	Total
Planning	\$ <u>27,587</u>	\$ <u>524,158</u>	\$ <u>551,745</u>
Construction	\$ <u>471,763</u>	\$ <u>8,963,492</u>	\$ <u>9,435,255</u>
Other Costs*	\$ <u>59,005</u>	\$ <u>1,121,095</u>	\$ <u>1,180,100</u>
Total	\$ <u>558,355</u>	\$ <u>10,608,745</u>	\$ <u>11,167,100</u>

*Project costs normally categorized as 'owner's direct costs' on a construction project – may include items such as site surveys, materials testing, site utilities, geotechnical reports, etc. Land acquisition costs are not eligible.

Source(s) of required Local Matching Funds:

Special County Appropriation

Have any of the Local Matching Funds been expended at the time of application?

☐ YES ☒ NO

If YES, provide amount expended: _____

If YES, provide description of work: _____

Estimated Project Expenditures by Fiscal Year (show estimated period over which funds will be spent by Fiscal Year)

Total Planned Expenditures	2022-23 or earlier	2023-24	2024-25	2025-26 or later	Total
Local Matching Funds	\$	\$	\$27,587	\$530,768	\$558,355
Requested NBPSCF Grant Funds*	\$	\$	\$524,158	\$10,084,587	\$10,608,745
Total Estimated Expenditures by Fiscal Year	\$	\$	\$551,745	\$10,615,355	\$11,167,100

*Total requested grant funding cannot exceed maximum allowed under G.S. 115C-546.11.(c) .

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

ADDITIONAL DOCUMENTATION

Date: 11/21/2023

Any project funded with a grant from the Needs-Based Public School Capital Fund must follow the same review process as any other LEA capital project.

- A registered Architect and/or registered Engineer shall prepare the drawings and specifications in accordance with G.S. 133-1 through 133-4.1, as applicable.
- School Planning design review is required. Design documents must be submitted at appropriate intervals during design – SD, DD, and CD. Neither the LEA nor the County shall invest any funds in construction of the project until the review process is completed.
- Transmittal of drawings and specifications to School Planning must include the form at: <https://www.dpi.nc.gov/documents/schoolplanning/project-submittal-form/download>
- Design of the project should be in compliance with DPI School Planning Guidelines: <https://www.dpi.nc.gov/districts-schools/district-operations/school-planning>
- DPI Facility Design Guidelines can be found at: <https://www.dpi.nc.gov/documents/schoolplanning/facility-design-guidelines/download>
- DPI School Science Facility Requirements can be found at: <https://www.dpi.nc.gov/documents/schoolplanning/science-facilities-planner/download>
<https://www.dpi.nc.gov/documents/schoolplanning/science-safety-checklist/download>
- For projects involving the closing of an existing school, the LEA must follow these procedures: <https://www.dpi.nc.gov/documents/schoolplanning/school-closing-procedure/download>
- For projects involving the demolition of an existing school building, the LEA must follow the closing procedure noted above and must submit a Feasibility and Cost Analysis: <https://www.dpi.nc.gov/documents/schoolplanning/costfeas-1/download>
- DPI Lottery Capital Funding FAQ can be found at: <https://www.dpi.nc.gov/documents/schoolplanning/lottery-capital-funding-faq-document/download?attachment>

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

ASSURANCE PAGE

Date: 11/21/2023

By signing below, we assure the North Carolina Department of Public Instruction that we are officials of our respective organizations and we are authorized to submit this application on behalf of these organizations.

We certify the following:

- The information provided in this proposal is correct and complete.
- The project described in the application is within the parameters of the Needs-Based Public School Capital Fund as required in Article 38B of G.S. 115C-546, and that all of the required local funding is available and designated as a match for this project.
- All Needs-Based Public School Capital Fund grant proceeds and the required Local Matching funds will be used for the construction project described in the application.
- We will work cooperatively with the North Carolina Department of Public Instruction in monitoring and evaluating the progress of the project to meet statutory reporting requirements. We will report on project status and State and local funds expended by April 1 of each year, at the time of each distribution request, and within 90 days of project completion.
- Within 60 days of receiving a Needs-Based Public School Capital Fund grant award, we will enter into an agreement with the Department of Public Instruction detailing the use of grant funds, in accordance with G.S. 115C-546.12.(a).
- All applicable federal and state laws will be adhered to, including promotion of equal opportunity without regard to race, color, religion, gender, age, disability, political affiliation, or national origin.
- Generally accepted fiscal control and accounting procedures will be followed to ensure proper disbursement and accounting of funds from the Needs-Based Public School Capital Fund grant proceeds and required Local Matching funds.
- All Needs-Based Public School Capital Fund grant proceeds are subject to forfeiture provisions, requiring full repayment, in accordance with G.S. 115C-546.12.(c).

(Signature – Chair, County Commissioners)

(Date)

(Signature – Chair, Board of Education)

(Date)

Needs-Based Public School Capital Fund

2023-24 Grant Application

Application Deadline: January 5, 2024

Rev. 11/13/2022

PROGRAM CRITERIA

BACKGROUND

APPLICATION TIMELINE

- ## ELIGIBILITY

PROGRAM FUNDING

Funding appropriated for NBPSCF Grant awards exceeds \$254 million for FY2023-24.

MATCHING FUNDS

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

PROGRAM CRITERIA

Date: 11/21/2023

MAXIMUM AWARD

Grant award maximums are as follows:

- Up to \$42 million for an Elementary School
- Up to \$52 million for a Middle School
- Up to \$62 million for a High School

An applicant may not apply for projects that exceed an aggregate amount greater than the maximum grant award amounts listed above in any single year.

Applications will be reviewed in the context of projected enrollment to evaluate the reasonableness of project size and scope.

REPORTING

Grant recipients are required to submit a report by April 1 of each year, with each grant funds distribution request, and upon completion of the project, detailing: the use of grant funds, progress on the project, and impact of the project on the county's school capital plan.

Grant funds will be disbursed in a series of payments based on the progress of the project. To receive a distribution, the grant recipient must submit a request for distribution, along with documentation of the expenditures for which the distribution is requested, and evidence that the matching requirement has been met. DPI will provide grant recipients with Reporting and Distribution Request forms following announcement of awards.

AGREEMENT

A county receiving Needs-Based grant funds is required to enter into an agreement with the Department of Public Instruction detailing the use of grant funds, in accordance with G.S. 115C-546.12.(a). DPI will provide grant recipients with Agreement Forms following announcement of awards. Signed Agreements are due within 60 days of award announcement.

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION**PROGRAM CRITERIA**Date: 11/21/2023**EVALUATION**

Applications are evaluated on critical needs, budget detail, and the following criteria per G.S. 115C-546.10.:

Prioritization	Definition/Calculation/Data Source
Tier Designation	Counties designated as development tier one areas. (NC Department of Commerce, 2023 NC Development Tier Designations)
Ability to Generate Tax Revenue	Total revenue generated by a one-cent per \$100 valuation increase in the county property tax rate. (NC State Treasurer, Analysis of Debt of North Carolina Counties 6-30-2022)
Ratio of Debt to Tax Revenue	<u>Debt</u> : Sum of County Debt from [General Obligation Bonds, Installment Purchase Debt, Special Obligation Bonds, QZABs and QSCBs, Certificates of Participation] (NC State Treasurer, Analysis of Debt of North Carolina Counties 6-30-2022) <u>Revenue</u> : Sum of County Revenues from Property Taxes, Other Taxes, and Sales Tax, FY 2021-22 (NC DOR, Statistical Abstract of North Carolina Taxes 2022, Advance Edition)
Critical Deficiency	The extent to which a project will address critical deficiencies in adequately serving the current and future student population.
Facility Construction	Projects with new construction or complete renovation of existing facilities.
Facility Replacement	Projects that will consolidate two or more schools into one new facility.
Applicant Status	Counties that have not received a grant in the previous three years.

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

CONTACT INFORMATION

Date: 11/21/2023

SUBMIT ONE APPLICATION PER SCHOOL CAMPUS – A PROJECT MAY INCLUDE MULTIPLE BUILDINGS

County: Lee
Primary Contact: Lisa G. Minter
Title: County Manager
Address: 408 Summit Drive, Sanford NC 27330
Phone: 919-718-4605
email: lminter@leecountync.gov

School Unit: Lee County Schools
Primary Contact: Stacie Eggers
Title: Assistant Superintendent of Operations
Address: 106 Gordon Street, Sanford NC 27330
Phone: 919-774-6226 ext. 7258 or 919-770-2751 (cell)
email: seggers@lee.k12.nc.us

APPLICATION SUBMITTAL

Submit completed applications and supporting materials by Friday, January 5, 2024, via email to:

Nathan Maune | School Planning Section Chief | 984-236-2919 | nathan.maune@dpi.nc.gov

SUBMITTAL CHECKLIST – SUBMIT ALL FILES IN PDF FORMAT

- Contact Information
- Application Form
- Project Narrative
- Budget Estimate
- Additional Documentation (as appropriate)
- Signed Assurance Page

PROJECT INFORMATION

Date: 11/21/2023

Project Title:

West Lee Middle School New Gym and Renovations

Location:

3301 Wicker Street Sanford NC 27330

Type of Facility:

Middle School Grades 6th - 8th

Short Description of Proposed School Construction Project:

The proposed project involves the construction of an updated gymnasium that meets the regulation standards for court size, ensuring our students have access to high-quality physical education and sports programs. Additionally, we plan to increase the seating capacity to accommodate the entire student body during school assemblies and provide adequate seating for spectators during sporting events. To maximize the impact of this project, we also aim to incorporate learning spaces for two additional classrooms within the gymnasium complex.

Describe the critical need this project addresses and the impact on student outcomes:

The existing gymnasium at West Lee Middle lacks a regulation-size court, hindering the full development of our students' physical education and sports programs. The inadequate seating capacity poses a significant challenge, as it prevents the entire student body from being accommodated during assemblies and forces spectators to stand during sporting events. This not only compromises the safety and comfort of our students and community members but also limits the potential for fostering school spirit and community involvement.

1. ****Enhanced Physical Education Programs:**** With a regulation-size court, our physical education programs can better align with national standards, offering students a more comprehensive and effective learning experience. This will contribute to improved physical fitness levels and overall well-being among our students.
2. ****Increased Extracurricular Participation:**** The updated gymnasium will provide a more inviting and inclusive space for extracurricular activities, encouraging greater participation in sports and other recreational programs. This will not only foster teamwork and leadership skills but also contribute to a sense of belonging among our students.
3. ****Expanded Elective Opportunities:**** The inclusion of two additional classrooms in the gymnasium complex will address the growing need for expanded elective opportunities. These classrooms will support diverse learning experiences, allowing us to offer a broader range of elective courses to better prepare students for high school and future educational and career opportunities.
4. ****Community Engagement:**** The improved gymnasium will serve as a hub for community events, bringing together students, parents, and community members. This increased engagement will foster a supportive environment for our students and strengthen the school-community bond.

The proposed gymnasium renovation project at West Lee Middle is crucial for addressing the current inadequacies in our facilities and creating a positive and inclusive learning environment. By enhancing the physical education programs, increasing extracurricular participation, expanding elective opportunities, and promoting community engagement, this project will have a lasting impact on student outcomes and contribute to the overall success of our school. We seek your support to make this transformative project a reality and provide our students with the facilities they need to thrive.

(please attach additional information as necessary)

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

PROJECT INFORMATION

Date: 11/21/2023

Was this project identified in the 5-year plan in the 2020-21 Facility Needs Survey?

☒ YES ☐ NO

If not, provide explanation and attach equivalent information:

Will this project replace any existing facilities?

☐ YES ☒ NO

If YES, which school(s): _____

How many students will be served by this project? 590

Has Advanced Planning been done for this project?

☐ YES ☒ NO

Have Construction Documents been completed for this project?

☐ YES ☒ NO

Anticipated or Actual Bid Date: July 1, 2024

Planned Start Date of Construction*: January 1, 2025

Planned Completion Date of Construction: June 2027

*Construction must begin within 24 months of grant award under G.S. 115C-546.12.(b) .

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

PROJECT BUDGET

Date: 11/21/2023

Total NBPSCF Grant funding requested for this project: 10,608,745

Minimum NBPSCF Grant funding for project to proceed (optional): _____

Estimated Project Costs	Local (non-State)	NBPSCF Grant Funds	Total
Planning	\$ <u>27,587</u>	\$ <u>524,158</u>	\$ <u>551,745</u>
Construction	\$ <u>471,763</u>	\$ <u>8,963,492</u>	\$ <u>9,435,255</u>
Other Costs*	\$ <u>59,005</u>	\$ <u>1,121,095</u>	\$ <u>1,180,100</u>
Total	\$ <u>558,355</u>	\$ <u>10,608,745</u>	\$ <u>11,167,100</u>

*Project costs normally categorized as 'owner's direct costs' on a construction project – may include items such as site surveys, materials testing, site utilities, geotechnical reports, etc. Land acquisition costs are not eligible.

Source(s) of required Local Matching Funds:

Special County Appropriation

Have any of the Local Matching Funds been expended at the time of application?

☐ YES ☒ NO

If YES, provide amount expended: _____

If YES, provide description of work: _____

Estimated Project Expenditures by Fiscal Year (show estimated period over which funds will be spent by Fiscal Year)

Total Planned Expenditures	2022-23 or earlier	2023-24	2024-25	2025-26 or later	Total
Local Matching Funds	\$	\$	\$ 27,587	\$ 530,768	\$ 558,355
Requested NBPSCF Grant Funds*	\$	\$	\$ 524,158	\$ 10,084,587	\$ 10,608,745
Total Estimated Expenditures by Fiscal Year	\$	\$	\$ 551,745	\$ 10,615,355	\$ 11,167,100

*Total requested grant funding cannot exceed maximum allowed under G.S. 115C-546.11.(c) .

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

ADDITIONAL DOCUMENTATION

Date: 11/21/2023

Any project funded with a grant from the Needs-Based Public School Capital Fund must follow the same review process as any other LEA capital project.

- A registered Architect and/or registered Engineer shall prepare the drawings and specifications in accordance with G.S. 133-1 through 133-4.1, as applicable.
- School Planning design review is required. Design documents must be submitted at appropriate intervals during design – SD, DD, and CD. Neither the LEA nor the County shall invest any funds in construction of the project until the review process is completed.
- Transmittal of drawings and specifications to School Planning must include the form at: <https://www.dpi.nc.gov/documents/schoolplanning/project-submittal-form/download>
- Design of the project should be in compliance with DPI School Planning Guidelines: <https://www.dpi.nc.gov/districts-schools/district-operations/school-planning>
- DPI Facility Design Guidelines can be found at: <https://www.dpi.nc.gov/documents/schoolplanning/facility-design-guidelines/download>
- DPI School Science Facility Requirements can be found at:
<https://www.dpi.nc.gov/documents/schoolplanning/science-facilities-planner/download>
<https://www.dpi.nc.gov/documents/schoolplanning/science-safety-checklist/download>
- For projects involving the closing of an existing school, the LEA must follow these procedures: <https://www.dpi.nc.gov/documents/schoolplanning/school-closing-procedure/download>
- For projects involving the demolition of an existing school building, the LEA must follow the closing procedure noted above and must submit a Feasibility and Cost Analysis: <https://www.dpi.nc.gov/documents/schoolplanning/costfeas-1/download>
- DPI Lottery Capital Funding FAQ can be found at: <https://www.dpi.nc.gov/documents/schoolplanning/lottery-capital-funding-faq-document/download?attachment>

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND FY2023-24 GRANT APPLICATION

ASSURANCE PAGE

Date: 11/21/2023

By signing below, we assure the North Carolina Department of Public Instruction that we are officials of our respective organizations and we are authorized to submit this application on behalf of these organizations.

We certify the following:

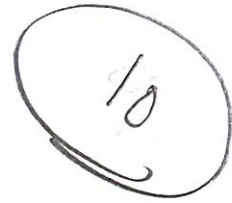
- The information provided in this proposal is correct and complete.
- The project described in the application is within the parameters of the Needs-Based Public School Capital Fund as required in Article 38B of G.S. 115C-546, and that all of the required local funding is available and designated as a match for this project.
- All Needs-Based Public School Capital Fund grant proceeds and the required Local Matching funds will be used for the construction project described in the application.
- We will work cooperatively with the North Carolina Department of Public Instruction in monitoring and evaluating the progress of the project to meet statutory reporting requirements. We will report on project status and State and local funds expended by April 1 of each year, at the time of each distribution request, and within 90 days of project completion.
- Within 60 days of receiving a Needs-Based Public School Capital Fund grant award, we will enter into an agreement with the Department of Public Instruction detailing the use of grant funds, in accordance with G.S. 115C-546.12.(a).
- All applicable federal and state laws will be adhered to, including promotion of equal opportunity without regard to race, color, religion, gender, age, disability, political affiliation, or national origin.
- Generally accepted fiscal control and accounting procedures will be followed to ensure proper disbursement and accounting of funds from the Needs-Based Public School Capital Fund grant proceeds and required Local Matching funds.
- All Needs-Based Public School Capital Fund grant proceeds are subject to forfeiture provisions, requiring full repayment, in accordance with G.S. 115C-546.12.(c).

(Signature – Chair, County Commissioners)

(Date)

(Signature – Chair, Board of Education)

(Date)



Employee Referral Bonus Proposal

Eligible employees would include any classified and certified staff member with an annual salary of less than \$75,000. Finance and Human Resources staff, school-based administrators, and their spouses are not eligible to receive an employee referral bonus. This bonus payment is NOT subject to retirement.

Bonus Details: Eligible LCS employees and newly hired employees will receive the following bonus for new hires to our district between December 13, 2023 and the end of the 23-24 school year.

- \$500 for each Classified Hire
- \$1,000 for each Certified Hire
- \$2,000 for each Certified Hire at a Low-Performing School (schools are highlighted below)

Eligible positions: Classroom Teacher (ELA, Math, Sci, SS, EC, Pre-K teachers; excluding CTE, Elective, and Enhancement teachers), Instructional Assistant/Bus Driver, Custodian/Bus Driver, Child Nutrition employees, EC Assistant/Bus Driver, ESL Assistant/Bus Driver, Maintenance, Bus Garage, and Technology.

Bonuses will be paid to both the LCS employee and the new hire in two installments (November and February) upon confirmation with Human Resources that there are no personnel issues or concerns. The new hire must still be employed with the district at the time of payment for either party to receive the bonus.

Program limitations: The referral bonus program will be capped at \$125,000 total, with no individual employee able to earn more than \$5,000.

Process: LCS Employees will submit a New Hire Employee Referral Form. New hires will also submit the same form to ensure payment for referral is accurate. These forms will be submitted to the Human Resources department. The referral bonus cannot be split among LCS employees. If multiple referrals are made for the same prospective employee, the bonus will be rewarded in the order in which referral forms were received.

Location	Certified Vacancies	Classified Vacancies
Bullock	2	4
Broadway	1	4
Bragg Street	1	0
Deep River	0	3
Edwards	5	4
Greenwood	1	4
Ingram	4	5
Tramway	0	2
Warren Williams	0	4
Floyd L Knight	1	6
East Lee Middle	5	2
San Lee Middle	1	0
West Lee Middle	3	1
Lee County High	12	9
Southern Lee High	4	5
WB Wicker	3	6
TOTAL	43	59

OK to pay
SPB
PO-818334
11/16/2023



THARRINGTON SMITH LLP

ATTORNEYS AT LAW

P.O. Box 1151
Raleigh, N.C. 27602

Telephone: (919) 821-4711

<http://www.tharringtonsmith.com>

Federal Tax I.D. No.: 56-0852713



Lee County Board Of Education
by email to: Susan Britt,
Admin Asst. to Superintendent
sbritt@lee.k12.nc.us

November 15, 2023
Client: 013334
Invoice #: 509868

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For Professional Services Rendered Through October 31, 2023

RE: 000000 General

SERVICES

Date	Person	Description of Services	Hours	
10/2/2023	SGR	Telephone conference with Dossenbach re Board policy issue.	0.20	
10/5/2023	SGR	Telephone conference with Womack re superintendent selection process.	0.70	
10/10/2023	SGR	Attend Board meeting virtually.	1.70	
10/17/2023	SGR	Review policy committee agenda.	0.20	
10/17/2023	SGR	Attend policy committee meeting.	0.50	
10/18/2023	SGR	Review and respond to email from Britt re closed session minutes.	0.10	
10/23/2023	MJM	Interoffice conference with Rawson re considerations for superintendent contract negotiations.	0.20	
10/25/2023	SGR	Review and respond to email from Britt re special meeting notice and motion.	0.10	
10/25/2023	SGR	Telephone conference with Womack re construction bidding issue; research re same.	0.40	
10/31/2023	NAR	Telephone conference with Rawson re open meetings law issues for superintendent search meeting.	0.10	
10/31/2023	NAR	Follow-up call with Rawson re open meetings law issues.	0.20	
10/31/2023	SGR	Review and respond to email from Britt re special meeting.	0.10	
10/31/2023	SGR	Telephone conferences with Dossenbach and Womack re special meeting issue.	0.60	
Total Professional Services			5.10	\$1,198.50

PERSON RECAP

Person	Level	Hours	Rate	Amount
MJM Melissa J. Michaud	PARTNER	0.20	\$235.00	\$47.00
NAR Neal A. Ramee	PARTNER	0.30	\$235.00	\$70.50
SGR Stephen G. Rawson	PARTNER	4.60	\$235.00	\$1,081.00

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RE: 000000 General

Total Professional Services for this Matter	\$1,198.50
Total Current Charges for this Matter	\$1,198.50

RE: 000030 General Personnel

SERVICES

Date	Person	Description of Services	Hours
10/2/2023	SGR	Review and respond to email from Eggers re DUI charge issue.	0.20
10/2/2023	SGR	Additional telephone conference with Eggers re criminal charge issue.	0.10
10/3/2023	SGR	Review and respond to email from Eggers re benefits issue.	0.20
10/4/2023	SGR	Telephone conference with Cosimo re classified employee issue.	0.20
10/5/2023	SGR	Telephone conference with Eggers re employee conflict.	0.10
10/5/2023	SGR	Telephone conference with Eggers re retroactive pay issue; research re same.	0.30
10/6/2023	SGR	Review and respond to email from Eggers re media inquiry; draft statement re same.	0.40
10/10/2023	SGR	Review and research of superintendent contracts in NC.	0.70
10/10/2023	SGR	Telephone conference with Thorp re superintendent search and next steps.	0.40
10/10/2023	SGR	Telephone conference with Womack re superintendent contract issues.	0.30
10/10/2023	SGR	Telephone conference with Dossenbach re contract offer.	0.10
10/11/2023	SGR	Begin drafting superintendent contract offer.	0.10
10/12/2023	SGR	Telephone conferences with Womack re superintendent contract.	0.60
10/12/2023	SGR	Review and revise draft superintendent contract.	0.60
10/13/2023	SGR	Telephone conference with Womack re superintendent contract.	0.30
10/14/2023	SGR	Telephone conference with Womack re superintendent contract.	0.20
10/16/2023	SGR	Review final draft of contract and draft email to counsel for superintendent.	0.20
10/17/2023	SGR	Telephone conference with attorney re contract negotiation.	0.40
10/17/2023	SGR	Telephone conference with Cosimo re contract issue.	0.10
10/17/2023	SGR	Review and respond to email from Cosimo re international teachers.	0.20
10/18/2023	SGR	Review and respond to email from Eggers re retroactive pay issue.	0.10
10/18/2023	SGR	Draft disciplinary suspension letter templates.	0.30
10/19/2023	SGR	Telephone conference with Womack re superintendent contract negotiations.	0.40
10/21/2023	SGR	Telephone conference with Womack re superintendent contract.	0.10
10/22/2023	SGR	Review contract demands from superintendent's counsel; research re same; respond re same.	0.90
10/23/2023	SGR	Review of contract negotiation options; review data from opposing counsel re same; telephone conference with opposing counsel re negotiation; telephone conference with Womack re same.	1.10
10/24/2023	SGR	Telephone conference with Jones re compensation formulas.	0.20

November 15, 2023
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RE: 000030 General Personnel

SERVICES

Date	Person	Description of Services	Hours	
10/24/2023	SGR	Revise draft superintendent contract; draft response to opposing counsel; telephone conferences with Womack re same; draft Board update.	2.50	
10/24/2023	VRM	Telephone conference with Rawson re contract provisions.	0.10	
10/25/2023	SGR	Telephone conference with Cosimo re suspension issue.	0.10	
10/31/2023	SGR	Exchange emails with Jones re benefits issue.	0.10	
10/31/2023	SGR	Telephone conference with Eggers and Cosimo re employee meeting.	0.20	
10/31/2023	SGR	Telephone conferences with Womack re superintendent contract.	0.60	
10/31/2023	SGR	Draft superintendent salary comparisons and offers.	0.80	
10/31/2023	SGR	Telephone conference with opposing counsel re contract negotiation.	0.30	
Total Professional Services			13.50	\$3,172.50

PERSON RECAP

Person	Level	Hours	Rate	Amount
VRM V. Rod Malone	PARTNER	0.10	\$235.00	\$23.50
SGR Stephen G. Rawson	PARTNER	13.40	\$235.00	\$3,149.00
Total Professional Services for this Matter				\$3,172.50
Total Current Charges for this Matter				\$3,172.50

RE: 000031 Bond Forfeiture Matters

SERVICES

Date	Person	Description of Services	Hours
10/2/2023	JDH	Email correspondence to Assistant Clerk Clark re executed consent order in superior court bond matter.	0.10
10/3/2023	JDH	Telephone conference with bail agent Campbell re defendant incarceration form, memorandum of acceptable documentation and revised surety authorization correspondence; email to Campbell re same.	0.30
10/5/2023	JDH	Review e-courts portal Odyssey re motion to set aside in district court bond matter and retrieve conditions of release.	0.20
10/9/2023	JDH	Review e-court portal Odyssey re review motions to set aside in district and superior court bond matters and retrieve conditions of release in each matter.	0.40
10/10/2023	JDH	Review e-court portal Odyssey re review motions to set aside in district court bond matter and retrieve conditions of release in each matter.	0.20
10/13/2023	JDH	Review e-courts portal Odyssey re motion to set aside in district court bond matter and retrieve conditions of release.	0.20
10/16/2023	SGR	Meet with Honomichi re objection.	0.10
10/16/2023	JDH	Review e-courts portal Odyssey re motion to set aside in district court bond matter and retrieve conditions of release.	0.20
10/16/2023	JDH	Email correspondence to Webster re box 5 motion to set aside and document verification in district court bond matter.	0.20
10/16/2023	JDH	Interoffice conference with Rawson re possible objection in district court bond matter.	0.10
10/20/2023	JDH	Review e-courts portal Odyssey re motions to set aside in district and superior court bond matters and retrieve copies of conditions of release.	0.50
10/20/2023	JDH	Revise correspondence for Rawson re monthly report regarding bond forfeiture matters (September 2023).	0.10
10/20/2023	JDH	Prepare draft correspondence for Rawson re monthly report regarding bond forfeiture matters (October 2023).	0.20
10/23/2023	JDH	Prepare objection re district court bond matter.	0.10
10/23/2023	JDH	E-file objection through portal re box 5 motion to set aside in district court bond matter.	0.20
10/24/2023	JDH	Review email correspondence from clerk re e-filing objection accepted in district court bond matter.	0.10
10/24/2023	JDH	Review e-courts portal Odyssey re motions to set aside in district court bond matters and retrieve conditions of release in each matter.	0.20
10/24/2023	JDH	Update bond forfeiture index re e-file clerical procedure re consent orders in bond forfeiture matters.	0.10
10/24/2023	JDH	Prepare court order re district court bond matter.	0.10
10/26/2023	JDH	Review e-court portal Odyssey re motions to set aside in district court bond matters and retrieve conditions of release.	0.30

RE: 000031 Bond Forfeiture Matters

SERVICES

Date	Person	Description of Services	Hours	
10/27/2023	JDH	Review email correspondence from Webster re district court bond forfeiture hearing date (November 2023).	0.10	
10/30/2023	VRM	Review and revision of new orders for bond motions; telephone conference with Johnson re same; interoffice conference with Honomichl re same.	0.10	
10/30/2023	JDH	Revise consent order re new short form order re two or more called and failed issue.	0.10	
10/31/2023	VRM	Review of new order re partial settlement; interoffice conference with Honomichl re same.	0.10	
10/31/2023	JDH	Telephone conference with Johnston (bail agent) re objection in district court bond matter.	0.10	
Total Professional Services			4.40	\$521.50

PERSON RECAP

Person	Level	Hours	Rate	Amount
VRM V. Rod Malone	PARTNER	0.20	\$235.00	\$47.00
SGR Stephen G. Rawson	PARTNER	0.10	\$235.00	\$23.50
JDH Jennifer D. Honomichl	PARALEGAL	4.10	\$110.00	\$451.00
Total Professional Services for this Matter				\$521.50
Total Current Charges for this Matter				\$521.50

November 15, 2023
Client: 013334
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RE: 000049 General Student Discipline

SERVICES

Date	Person	Description of Services	Hours	
10/12/2023	SGR	Review and respond to email from Womack re student discipline issues.	0.20	
10/31/2023	SGR	Telephone conference with Duffey re discipline diversion program.	0.30	
		Total Professional Services	0.50	\$117.50

PERSON RECAP

Person	Level	Hours	Rate	Amount
SGR Stephen G. Rawson	PARTNER	0.50	\$235.00	\$117.50
		Total Professional Services for this Matter		\$117.50
		Total Current Charges for this Matter		\$117.50

RE: 000055 General EC

SERVICES

Date	Person	Description of Services	Hours	
10/6/2023	SGR	Review and respond to email from Sessoms re EC disciplinary incident.	0.30	
10/27/2023	SGR	Review email from Dossenbach re state complaint issue.	0.10	
		Total Professional Services	0.40	\$94.00

PERSON RECAP

Person	Level	Hours	Rate	Amount
SGR Stephen G. Rawson	PARTNER	0.40	\$235.00	\$94.00
		Total Professional Services for this Matter		\$94.00
		Total Current Charges for this Matter		\$94.00

RE: 000058 Vehicle Forfeiture Matters

SERVICES

Date	Person	Description of Services	Hours	
10/10/2023	JDH	Email correspondence to Day, Burns, Dunn, Malone, Paschal, Johnson and Pearson re delegation of authority agreement before and after auction sales.	0.10	
10/20/2023	JDH	Review correspondence from Dunn (Martin Edwards and Associates) re noticing pre-auction sale of vehicles pursuant to delegation of authority; email to Rawson, Malone, Paschal, Johnson and Pearson re same.	0.20	
10/23/2023	SGR	Meet with Honomichl re forfeited vehicle sales.	0.10	
10/23/2023	JDH	Interoffice conference with Rawson re pre-auction sale of 85% vehicles per delegation of authority agreement and possible next steps.	0.10	
10/24/2023	RAP	Legal research re legislative history of vehicle seizure statutes and issue of transfer of title with sale; correspondence with Malone, Rawson, Noland, Johnson, Honomichl re same.	0.30	
10/25/2023	RAP	Research re legislative history of sales of seized vehicle statute; correspondence with Malone, Rawson, Noland, Honomichl, and Johnson re sales by school board and by agent of State Surplus Property Agency.	0.40	
10/25/2023	JDH	Review email correspondence; email correspondence to Burns, Dunn, Johnson and Pearson re counties for which fully executed delegation of authority agreements exist.	0.20	
10/25/2023	JDH	Review officer's affidavits re seized motor vehicles in district court matters.	0.10	
10/26/2023	JDH	Review correspondence from Dunn (Martin Edwards and Associates, Inc.) re amended auction date (December 2023).	0.10	
Total Professional Services			1.60	\$258.50

PERSON RECAP

Person	Level	Hours	Rate	Amount
SGR Stephen G. Rawson	PARTNER	0.10	\$235.00	\$23.50
RAP Richard A. Paschal	ASSOCIATE	0.70	\$210.00	\$147.00
JDH Jennifer D. Honomichl	PARALEGAL	0.80	\$110.00	\$88.00
Total Professional Services for this Matter				\$258.50
Total Current Charges for this Matter				\$258.50

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RE: 000061 General Policy Review

SERVICES

Date	Person	Description of Services	Hours	
10/20/2023	SGR	Telephone conference with Dossenbach re policy regulation.	0.20	
		Total Professional Services	0.20	\$47.00

PERSON RECAP

Person	Level	Hours	Rate	Amount
SGR Stephen G. Rawson	PARTNER	0.20	\$235.00	\$47.00
	Total Professional Services for this Matter			\$47.00
	Total Current Charges for this Matter			\$47.00

RE: 000063 General Contract Review

SERVICES

Date	Person	Description of Services	Hours	
10/5/2023	RAP	Review of documents forwarded by Rawson re OT therapist; correspondence with Sessoms re contracting party.	0.30	
10/6/2023	RAP	Correspondence with Sessoms re OT contracting party issues.	0.20	
10/11/2023	RAP	Draft of contract for OT; correspondence with Sessoms re contract.	2.00	
10/17/2023	NAR	Interoffice conference with Paschal re insurance coverage issues.	0.10	
10/17/2023	RAP	Review of email from Bost re questions from OT about contract provisions; research re commercial general liability insurance and occupational therapists; conference with Ramee re types of required insurance for OT; correspondence with Bost and Sessoms re insurance requirements for OT.	1.00	
10/18/2023	RAP	Revision of OT contract; correspondence with Sessoms and Bost re revised contract.	0.40	
10/20/2023	SGR	Review and respond to email from Cosimo re related services provider contract.	0.10	
10/27/2023	SGR	Telephone conferences with Dossenbach re stadium contract issue.	0.40	
Total Professional Services			4.50	\$960.00

PERSON RECAP

Person	Level	Hours	Rate	Amount
NAR Neal A. Ramee	PARTNER	0.10	\$235.00	\$23.50
SGR Stephen G. Rawson	PARTNER	0.50	\$235.00	\$117.50
RAP Richard A. Paschal	ASSOCIATE	3.90	\$210.00	\$819.00
Total Professional Services for this Matter				\$960.00
Total Current Charges for this Matter				\$960.00

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RE: 000067 General Student Matters

SERVICES

Date	Person	Description of Services	Hours	
10/4/2023	SGR	Telephone conference with Duffey re surveillance video issue.	0.20	
10/11/2023	SGR	Telephone conference with Duffey re custody dispute and video records issue.	0.30	
10/18/2023	SGR	Review and respond to email from Duffey re custody issue.	0.10	
10/20/2023	SGR	Telephone conference with Duffey re custody and parental rights issues.	0.40	
10/24/2023	SGR	Review and respond to email from Duffey re parent complaint.	0.20	
		Total Professional Services	1.20	\$282.00

PERSON RECAP

Person	Level	Hours	Rate	Amount
SGR Stephen G. Rawson	PARTNER	1.20	\$235.00	\$282.00
		Total Professional Services for this Matter		\$282.00
		Total Current Charges for this Matter		\$282.00

RE: 000072 General Construction Issues

SERVICES

Date	Person	Description of Services	Hours	
10/27/2023	VRM	Telephone conference with Rawson re stadium bleacher repair.	0.20	
10/31/2023	SGR	Construction conference call and follow up calls with Malone and Dossenbach.	1.30	
10/31/2023	SGR	Telephone conference with Womack re stadium issue.	0.20	
10/31/2023	VRM	Telephone conference with school system representatives, engineer and Rawson re emergency repairs to bleachers at high school; telephone conference with school system representatives and Rawson re same; telephone conference with Rawson re same; interoffice conference with Brown re RFQ re engineering services.	1.40	
Total Professional Services			3.10	\$728.50

PERSON RECAP

Person	Level	Hours	Rate	Amount
VRM V. Rod Malone	PARTNER	1.60	\$235.00	\$376.00
SGR Stephen G. Rawson	PARTNER	1.50	\$235.00	\$352.50
Total Professional Services for this Matter				\$728.50
Total Current Charges for this Matter				\$728.50

RE: 000079 Parents Bill of Rights

SERVICES

Date	Person	Description of Services	
10/31/2023	SGR	Client's share of Parents Bill of Rights guidance for October 2023.	
		Total Professional Services	\$37.00

PERSON RECAP

Person	Level	Amount
SGR Stephen G. Rawson	PARTNER	\$37.00
	Total Professional Services for this Matter	\$37.00
	Total Current Charges for this Matter	\$37.00

SERVICES

Date	Person	Description of Services	Hours	
10/3/2023	MHW	Review records and draft response to state complaint.	1.10	
10/5/2023	MHW	Draft state complaint and review records.	3.10	
10/9/2023	MHW	Draft response to state complaint.	4.00	
10/9/2023	CHM	Prepare exhibits for response to state complaint.	0.40	
10/24/2023	MHW	Interoffice conference with Rawson re dispute resolution; draft email to Sessoms re same; review documentation from parent re same.	0.30	
Total Professional Services			8.90	\$1,829.00

PERSON RECAP

Person	Level	Hours	Rate	Amount
MHW Maya H. Weinstein	ASSOCIATE	8.50	\$210.00	\$1,785.00
CHM Connor H. McDowell	LEGAL ASSISTANT	0.40	\$110.00	\$44.00
Total Professional Services for this Matter				\$1,829.00
Total Current Charges for this Matter				\$1,829.00

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RE: 000999 Expenses

DISBURSEMENTS

Date	Description of Disbursements	Amount
10/23/2023	Photocopies (7 @ \$0.20)	\$1.40
10/23/2023	Postage	\$3.15
	Total Disbursements	<u>\$4.55</u>
	Total Disbursements for this Matter	\$4.55
	Total Current Charges for this Matter	\$4.55

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Total Services	\$9,246.00	
Total Disbursements	\$4.55	
Total Current Charges		\$9,250.55
Previous Balance		\$6,519.03
Less Payments		\$6,519.03
PAY THIS AMOUNT		\$9,250.55

*Payments received after the invoice date are not reflected on this invoice.
Due Upon Receipt. A late fee of 8% per annum will be added to unpaid balances after 60 days.
Please include the invoice number on all remittance. Thank you.*

September 2023
Financials

Fund	1 digit Purpose	Description	Beginning Budget/Beg Balance		Budget Adjustments	Current Budget/Balance	Year-to-Date Expenses	PO's & Encumbrances		Remaining Balance	Percent Spent
			Budget/Beg Balance	Balance				Outstanding	Encumbrances		
1	5XXX	Instructional Services	58,000,000.00			\$58,000,000.00	\$13,038,586.26	\$727,160.38		\$44,234,253.36	23.73%
	6XXX	System-Wide Support Services	5,250,000.00			\$5,250,000.00	\$1,436,655.28	\$603,694.01		\$3,209,650.71	38.86%
	7XXX	Ancillary Services	250,000.00			\$250,000.00	\$15,639.24	\$0.00		\$234,360.76	6.26%
1 Total			\$63,500,000.00		\$0.00	\$63,500,000.00	\$14,490,880.78	\$1,330,854.39		\$47,678,264.83	24.92%
2	5XXX	Instructional Services	9,040,524.00			\$9,040,524.00	\$1,813,572.98	\$332,112.67		\$6,894,838.35	23.73%
	6XXX	System-Wide Support Services	9,045,000.00			\$9,045,000.00	\$3,193,162.51	\$0.00		\$5,851,837.49	35.30%
	7XXX	Ancillary Services	350,000.00			\$350,000.00	\$45,251.49	\$15,773.10		\$288,975.41	17.44%
	8XXX	Non-Programmed Charges	1,175,000.00			\$1,175,000.00	\$80,381.82	\$0.00		\$1,094,618.18	6.84%
2 Total			\$19,610,524.00		\$0.00	\$19,610,524.00	\$5,132,368.80	\$347,885.77		\$14,130,269.43	27.95%
3	5XXX	Instructional Services	6,437,113.88			\$6,437,113.88	\$1,902,119.47	\$717,087.16		\$3,817,907.25	40.69%
	6XXX	System-Wide Support Services	1,374,877.71			\$1,374,877.71	\$596,871.89	\$388,903.77		\$389,102.05	71.70%
	7XXX	Ancillary Services	63,999.33			\$63,999.33	\$25,571.45	\$0.00		\$38,427.88	39.96%
	8XXX	Non-Programmed Charges	84,920.67			\$84,920.67	\$0.00	\$0.00		\$84,920.67	0.00%
3 Total			\$7,960,911.59		\$0.00	\$7,960,911.59	\$2,524,562.81	\$1,105,990.93		\$4,330,357.85	45.60%
4	5XXX	Instructional Services	500,000.00			\$500,000.00	\$0.00	\$21,479.18		\$478,520.82	4.30%
	6XXX	System-Wide Support Services	1,185,000.00			\$1,185,000.00	\$226,940.68	\$400,727.90		\$557,331.42	52.97%
	8XXX	Non-Programmed Charges	-			\$0.00	\$0.00	\$0.00		\$0.00	0.00%
	9XXX	Capital Outlay	1,600,500.00			\$1,600,500.00	\$0.00	\$0.00		\$1,600,500.00	0.00%
4 Total			\$3,285,500.00		\$0.00	\$3,285,500.00	\$226,940.68	\$422,207.08		\$2,636,352.24	19.76%
5	7XXX	Ancillary Services	5,626,875.00			\$5,626,875.00	\$848,691.08	\$190,134.10		\$4,588,049.82	18.46%
	8XXX	Non-Programmed Charges	325,000.00			\$325,000.00	\$0.00	\$0.00		\$325,000.00	0.00%
5 Total			\$5,951,875.00		\$0.00	\$5,951,875.00	\$848,691.08	\$190,134.10		\$4,913,049.82	17.45%
8	5XXX	Instructional Services	2,000,000.00			\$2,000,000.00	\$424,065.72	\$110,841.67		\$1,465,092.61	26.75%
	6XXX	System-Wide Support Services	350,000.00			\$350,000.00	\$74,733.70	\$35,159.81		\$240,106.49	31.40%
	7XXX	Ancillary Services	125,000.00			\$125,000.00	\$0.00	\$0.00		\$125,000.00	0.00%
8 Total			\$2,475,000.00		\$0.00	\$2,475,000.00	\$498,799.42	\$146,001.48		\$1,830,199.10	26.05%
Grand Total											
			\$102,783,810.59		\$0.00	\$102,783,810.59	\$23,722,243.57	\$3,543,073.75		\$75,518,493.27	26.53%

Fund 1 – State
Fund 2 – Local
Fund 3 – Federal
Fund 4 – Capital Outlay
Fund 5 – Child Nutrition
Fund 8 – Special Revenue

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**2023-2024
Board Expenses**

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<u>Patrick Kelly-70</u>	* Registrations/Misc.	-
	** LCBOE Sanctioned Expenditures	-
		<u>-</u>
<u>James Laudate-71</u>	* Registrations/Misc.	220.00
	** LCBOE Sanctioned Expenditures	-
		<u>220.00</u>
<u>Eric Davidson-75</u>	* Registrations/Misc.	614.00
	** LCBOE Sanctioned Expenditures	-
		<u>614.00</u>
<u>Chris Gaster-76</u>	* Registrations/Misc.	220.00
	** LCBOE Sanctioned Expenditures	-
		<u>220.00</u>
<u>Sandra Bowen-77</u>	* Registrations/Misc.	495.00
	** LCBOE Sanctioned Expenditures	-
		<u>495.00</u>
<u>Alan Rummel-78</u>	* Registrations/Misc.	220.00
	** LCBOE Sanctioned Expenditures	-
		<u>220.00</u>
<u>Sherry Lynn Womack-79</u>	* Registrations/Misc.	1,579.09
	** LCBOE Sanctioned Expenditures	-
		<u>1,579.09</u>

Supplies & Materials/Misc.

Misc. Expenses

7/18/2023 NCSBA - Online Webhosting	6,150.00
7/20/2023 NCSBA - Video Subscription	1,500.00
7/26/2023 Catering - Board Retreat	368.35
8/2/2023 William C. Harrison - Travel Reim. - Board Retreat	48.47
8/9/2023 Security BOE Mtg. 7/18/23	292.20
8/23/2023 Security BOE Mtg 8/8/23	285.00
8/23/2023 Security BOE Mtg 8/17/23	37.50
9/13/2023 Sheraton Greensboro - S. Britt NCSBA Conf. Nov. 13-15	372.08
9/13/2023 NSBA Conf Registration - Nov. 13-15	495.00
9/27/2023 SAGA Annual Meeting	600.00
10/2/2023 Security BOE Mtg 9/12/23	270.00
10/17/2023 Security BOE Mtg 10/10/23	180.00
11/28/2023 Travel Reim. - S. Britt	79.91
Subtotal	<u>10,678.51</u>
Total Supplies & Materials/Misc.	<u>10,678.51</u>
Total Budget	<u>68,548.57</u>
Registration/Misc.	3,348.09
Total Supplies & Materials/Misc.	10,678.51
Total Expended to Date	<u>14,026.60</u>
Performance Audit	<u>12,500.00</u>
Salary Study	<u>37,500.00</u>
	<u>50,000.00</u>
Amount Remaining	<u>4,521.97</u>

Patrick Kelly-70
Registrations/Misc.

Total	Subtotal	LCBOE Sanctioned Expenditures
	-	
	-	

James Laudate-71
Registrations/Misc.

10/9/2023 NCSBA Annual Conf. - Registration	220.00	LCBOE Sanctioned Expenditures
	220.00	
Total	220.00	Subtotal
		-

Eric Davidson-75
Registrations/Misc.

8/9/2023 NCSBA - Registration - SREC Lead Mtg.	79.00	LCBOE Sanctioned Expenditures
10/3/2023 UNC School of Government - Registration	25.00	
10/25/2023 NCSBA Annual Conf. Registration	510.00	
Total	614.00	Subtotal
	614.00	-

Chris Gaster-76
Registrations/Misc.

10/2/2023 NCSBA Annual Conf. - Registration	220.00	LCBOE Sanctioned Expenditures
	220.00	
Total	220.00	Subtotal
		-

Sandra Bowen-77
Registrations/Misc.

10/2/2023 NCSBA Annual Conf. - Registration	495.00	LCBOE Sanctioned Expenditures
	495.00	
Total	495.00	Subtotal
		-

Alan Rummel-78
Registrations/Misc.

10/2/2023 NSBA Annual Conf. - Registration

Subtotal

Total

220.00

220.00
220.00

LCBOE Sanctioned Expenditures

Subtotal

-

Sherry Lynn Womack-79
Registrations/Misc.

8/29/2023 SAGA 9/23
10/2/2023 Four Points by Sheraton Asheville
10/2/2023 NCSBA - Law Conference Registration
10/2/2023 NCSBA Annual Conf. - Registration
10/25/2023 SAGA - 10/23

20.00
444.09
597.00
495.00
23.00

Subtotal

Total

1,579.09
1,579.09

LCBOE Sanctioned Expenditures

Subtotal

-

Performance Audit

7/10/2023 Evergreen Solutions LLC

Subtotal

Total

12,500.00
12,500.00
12,500.00

Salary Study

10/3/2023 Evergreen Solutions LLC
11/8/2023 Evergreen Solutions LLC

Subtotal

Total

18,750.00
18,750.00
37,500.00
37,500.00